

LAYTON CITY

Job Description

Title:	Parks Maintenance Specialist II	Code:	632
Department:	Parks & Recreation	Last Revised:	2/2021
Division:	Parks	Effective Date:	3/12/04

GENERAL PURPOSE

Performs a variety of **working level semi-skilled duties** related to the construction, installation, maintenance, upkeep, and repair of City buildings, swimming pool, recreation facilities, athletic fields, parks, grounds and general environment.

SUPERVISION RECEIVED

Works under the general supervision of the Parks Maintenance Specialist III, Parks Foreman, Parks Supervisor, and Parks Superintendent.

SUPERVISION EXERCISED

Provides close to general supervision to Parks Maintenance Specialist(s) I, temporary, seasonal and part-time or full-time laborers while in training or on a project-by-project basis.

ESSENTIAL FUNCTIONS

Promotes and follows the City's mission statement, values and expectations.

Assists in the installation of sprinkler systems; selects line sizes, sprinkler spacing, type and control equipment; installs, tests, and maintains systems utilizing low voltage, hydraulic, or other operating features.

Follows operational procedures to optimally maintain the playing surface of the athletic field; performs infield maintenance and repair work of baseball/softball fields including, watering infields, repairing bases, base paths, pitching mounds, batter's boxes and transition areas of infields and outfields. Lines out ballfield to install bases, cutting out edges, removing lips, and leveling playing surfaces. Performs athletic field and grounds maintenance including, mowing, aerifying, topdressing, seeding, sodding, trimming, field painting, irrigating and turf care, fertilizing, and following proper safety precautions and installation.

Performs operations such as spraying projects for the prevention or eradication of pests, fungus, and insects harmful to park plants, trees, shrubs and other environ; selects appropriate chemicals and combinations to accomplish task; maintains records of spraying activities; assures chemicals are properly stored and used in conformity with City, State, or Federal regulations; operates spraying equipment.

Operates various types of heavy equipment such as front end loader, back hoe, utility trailers, bob tail dump truck, etc.; transports materials and equipment; participates in various seasonal projects such as snow removal; operates and maintains trencher; operates a variety of types of small and light equipment such as mowers, sod cutters, chain saws, pruning equipment, aeration tractor, and various hand tools; performs routine and regular maintenance on equipment to assure efficiency and safety.

Operates complex lawn mowing equipment; mows and trims grass, bushes and shrubs; assists in pruning activities on trees, shrubs and plants; removes dead, diseased, or injured trees; stimulates health plant

growth through custom pruning and cutting.

Performs general landscape and gardening duties; plants and transplants trees, shrubs, bushes, grass, flowers etc. as directed to develop attractive parks and grounds; performs various fertilization techniques using dry and liquid chemicals.

Serves as a parks maintenance crew member; performs general building maintenance; constructs and maintains bowery's, small buildings and storage facilities; assures proper operation of lighting fixtures, doors, windows and plumbing; may assist in framing, painting, auto body repairs, roofing or other skilled construction and maintenance activities related to carpentry, plumbing, and electrical; performs concrete and masonry work; assures proper installation and maintenance of playground equipment.

Performs various seasonal duties such as snow removal; water line winterization, etc.

Performs related duties as required.

MINIMUM QUALIFICATIONS

1. Education and Experience:

A. Graduation from high school, or equivalency;

AND

B. One (1) year experience in the maintenance, upkeep and beautification of turf, parks, facilities and related environ;

OR

C. An equivalent combination of education and experience.

2. Knowledge, Skills, and Abilities:

Working knowledge of: maintenance equipment such as backhoe, loader, dump truck, mowers, tractor, power over seeders, aerators, thatchers, welder, trimmers, etc.; landscape and sprinkler system design; flow pumps; hazards and related safety precautions associated with equipment operations; herbicides, fungicides, insecticides, and pesticides and proper application of the same; turf and greens management; interpersonal communication skills.

Apprentice level skill in the operation of various types of light equipment such as gang mower, front-end loader, tractor, backhoe, etc., basic mechanics, basic electrical and plumbing operations, basic carpentry and masonry.

Ability to effectively perform various semi-skilled and skilled functions related to building maintenance; ability to maintain athletic fields at the highest competitive level; ability to communicate verbally and in writing; ability to develop effective working relationships with supervisor, subordinates and the public; must be able to lift up to 40 pounds regularly, up to 60 pounds frequently, and up to 80 pounds occasionally.

3. Special Qualifications:

Must possess or obtain a valid Utah Drivers License.

4. Work Environment:

Tasks require variety of physical activities, generally involving muscular strain, such as walking, standing, stooping, sitting, reaching, lifting, etc. Talking, hearing and seeing essential to performance of the job. Daily exposure to weather extremes and seasonal conditions. Common eye, hand, finger dexterity exist. Mental application utilizes memory for details, verbal instructions,

discriminating thinking. Frequent local travel required in normal course of job performance.